

**OAK FOREST VILLAS CONDOMINIUM ASSOCIATION, INC.
LANDSCAPE REVIEW – REQUEST FORM**

Name: _____ Date: _____

Address: _____ Unit: _____

Phone (home): _____ Phone (cell/office): _____

Contractor: _____ Contractor's Phone: _____

(Please Note: Any work outside of the kneewall/front porch requires Landscape Committee/Board of Director approval regardless of who pays for the expense.)

Is Owner Paying for Request? YES _____ NO _____

Unit Owner Request:

The unit owner(s) request Association approval for the following (*circle any that apply*):

Tree Removal/Trimming Bush Removal/Trimming New Planting Other

Location: Front Side Rear

Brief Description of Request/Details: Include diagram showing location and type of plants. See attached.

NOTE: Owner is responsible for maintaining flowers and mulch. The Association will maintain other landscaping but may not replace.

Desired Start Date: _____ Estimated Completion Date: _____

Required Information to Accompany Request:

Contractor Information: Name: _____

Address: _____

Florida License #: _____ Years in Business: _____ Phone: _____

All information must be submitted & approved by the Board/Committee prior to commencement of project.

Date Received: _____ Received By: _____

See Page 3 for List of Plants/Bushes that may be planted.

See Pages 4-5 for Sample Diagrams.

Each owner/contractor is responsible for the trash and debris from this project. Exterior trash and debris are to be removed daily and may not, at any time, clutter any other area within Oak Forest Villas. It is also understood that the owner/contractor is financially responsible for any damage to buildings, plantings, sod or other common property and damage or relocation of wires/cables and irrigation pipes/sprinklers incurred as a result of this project. If the owner and/or contractor do not comply, the Association has the right, but not the responsibility, to rectify the situation and charge the owner for any expense incurred. It is understood that removal or addition of plants/trees, mulch, etc. must be in approved and not in common areas.

Owner/contractor understands and agrees to comply with all Sarasota County rules, codes, and regulations.

All modifications must comply substantially with the plans and specifications as approved by the Board/Committee. See Pages 4 & 5 for Diagram. Plants/bushes must be planted minimum 2 ft. from walls/driveway. See Page 3 for Species information.

ANY CHANGES OF THE SPECIFICATIONS AFTER FINAL APPROVAL MUST BE RESUBMITTED FOR APPROVAL PRIOR TO COMMENCEMENT OF PROJECT.

Owner's Signature

Contractor's Signature

Date

Date

BOARD/COMMITTEE APPROVAL / ACTION

For Oak Forest Villas Condominium Association Use Only

Request from _____ (Owner)

For Unit # _____

Dated: _____

Additional Information Needed: _____

List of conditions, if any: _____

APPROVED _____ OR DENIED _____

By the Board of Directors/Committee on _____

DATE

Signature

Signature

Denied for the following reasons: _____

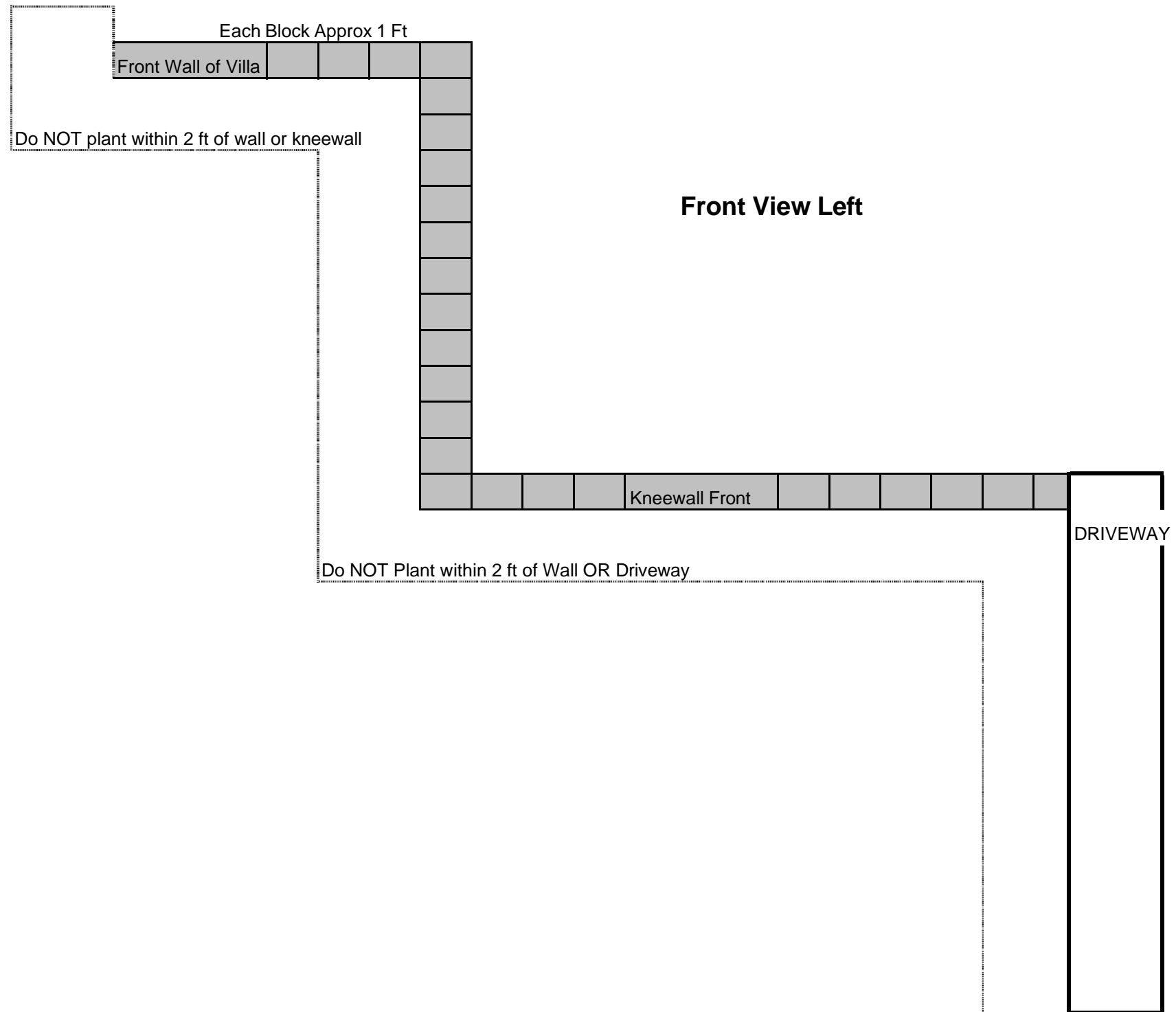
*****Return Form to Miller Management, 2848 Proctor Road, Sarasota, FL 34231

All plantings of anything other than annual flowers must be approved by the Landscape Committee/Board of Directors, regardless of location, including “freshening” of current planting bed areas. Nothing may be planted or placed in common areas without written permission from the Board of Directors. “Florida Friendly” plantings are encouraged. All plantings of trees, plants/bushes must be a minimum of two feet from all walls and driveways. A sketch/diagram showing planting area dimensions/location and identification of plants must accompany the Landscape Request Form. *(see Pages 4-5 for Sample.)*

Not allowed to be planted:

1. Anything considered an invasive species or “aggressive spreader”.
2. Nothing with thorns, including but not limited to cactus, holly, bougainvillea.
3. Rhizomes including but not limited to bamboo, ginger, Japanese knotweed.
4. Fruit trees.
5. Viney/climbing/trailing plants including but not limited to morning glory, philodendron, pothos, trumpet vine.

Note: Any of the above previously planted in Oak Forest that become a problem will be removed by the Board of Directors.



Front View Right
2/2/2car garage



Each Block Approx 1 Ft

Front Wall of Villa

Do NOT Plant within 2 ft of Wall or Kneewall

Do NOT Plant within 2 ft of Wall OR Driveway

DRIVEWAY