

RECORDS REQUEST

OAK FOREST VILLAS

These following Association records are available to you on the website OFVSRQ.COM:

BOARD MEMBER EDUCATION COMPLETION

COMMITTEES/BOARD OF DIRECTORS LIST

CURRENT CONTRACTS, INSURANCE POLICIES

DIRECTORY of RESIDENTS

FINANCIAL: Annual Financial Report, Budget, Monthly Financial Reports, Reserve Study

FORMS: Architectural, Landscape Requests, Guest Registration

GOVERNING DOCUMENTS: Declaration, Bylaws, Rules

MAP

MINUTES

UPDATE Newsletters

If you wish to review other records, please submit request in writing to the management company to set an appointment day/time to do so at their office:

Miller Management, 2848 Proctor Road, Sarasota, FL 34231 or MillerMgt@mindspring.com

Your Name: _____

Unit #: _____ or Address: _____

Phone #: _____ Email: _____

Requested Record(s):

Completed by Miller Management: Appointment Date and Time: _____

Initial next to records provided for review. Note if copies made.